

## CLYDE PUBLIC LIBRARY BOARD MEETING

September 16, 2024 @ 7:00pm

Present: Langley, Dirlam, Johnston, Kaple, Archer

Absent: Prunty and Weasner

Others Present: Rachel Henck Bentley, Director, Karen Gerber, Fiscal Officer

**Correspondences:** None

**Minutes:** Motion to accept minutes was made by Johnston and seconded by Kaple with corrections. Motion carried unanimously.

**Gifts:** \$37.20 to be accepted. Motion to accept by Archer and seconded by Dirlam. Motion carried unanimously.

### **Director's Report:**

- Director is looking into a Facilities Assessment for 2025. Our library joined with the Sandusky County Chamber of Commerce. Director completed a 4 part series *OLC's New Director Workshop*. Training will be set up for the new upcoming Patron Catalog and App through ASPEN. Director is applying to be a Certified Public Librarian through OLC. The director is working with staff to learn their job duties and workflows for different departments. Scott is now a notary public. Phone system port date on September 24th to move to VOIP.
- Mark's Home Improvement fixing stairs and window tint on September 22nd for \$1,950.00
- Staff will be in the Clyde Fair Parade on Saturday, September 21 with their theme being *Reading is Groovy!*
- Halloween parade will be passing out treats during trick or treat in the library entrance.
- With the Stephenson Grant money will be reupholstering oversized chairs in the children's area at the cost of \$3,105.00. Motion made by Dirlam and seconded by Langley. Motion carried unanimously. Upgrading technology in the meeting room and going with Torrence AV at the cost of \$1,936.00. Motion made by Johnston and seconded by Archer. Motion carried unanimously.
- Garbage disposal was switched from Republic to Cyclone.
- Programs at Library: Sept 21st - Closed for Clyde Fair Parade. October 3-5 - Friends of the Library Book Sale., October 9 - Promedica Lunch and Learn: Medicare 101 @ 12pm. October 11 - ORBS Ghost Hunt After Lunch @ 7pm.  
Director's report was accepted by Archer and seconded by Kaple. Motion carried unanimously.

### **Old Business:**

None

### **New Business:**

None

**Fiscal Officers Report:** As of 08//01//2024 General fund: \$1,378,528.96 Total Amount: \$1,666,754.84. Motion to accept this amount was made by Johnston and seconded by Langley. Motion carried unanimously.

Motion to adjourn at 7:35pm was made by Johnston and seconded by Dirlam.

Next meeting is October 21, 2024 at 7:00 pm

