

CLYDE PUBLIC LIBRARY BOARD MEETING

December 20, 2021

Meeting convened at 7:02 p.m. by President Sue Norris

Present: Sue Norris, Nancy Hanger, Scott Prunty, George Johnston, Steve Kaple, Library

Director Beth Leibengood, Fiscal Officer Karen Gerber

Absent: Karen Langley, Marie Archer

Minutes- Motion to approve minutes of November 15, 2021 made by Steve Kaple, seconded by Nancy Hanger, carried unanimously.

Correspondence- None

Gifts- \$12,524.32 to be accepted. \$12,500.00 of this amount was donated by the Russell & Marguerite Stephenson Foundation. Motion to accept gifts by George Johnston, seconded by Steve Kaple, carried unanimously.

Director's report- Buildings and Grounds: The concrete work on the entrance sidewalks and curbs has been completed. The winter HVAC maintenance work is also complete. The end of year landscaping is finished.

Covid-19 tests continue to be distributed by the Library. We have been averaging about 100 per day. Total for the year has been about 3200. The Ohio Department of Health will be transitioning to a different type of test next month and we will distribute them when they are shipped.

Upcoming Programs at the Library:

Using your smartphone and tablet- January 6 at 6:30 p.m. and January 7 at 11:00 a.m.

Affordable Africa: How to take an African trip on a budget- January 13 at 6:30 p.m.

Grow your own Microgreens- January 20 at 6:30 p.m.

The Library will be closed on December 24, 25, 31, and January 1.

Due to Martin Luther King Jr. holiday on January 17, the next Board of Trustees meeting will be on January 24 at 7:00 p.m.

Fiscal Officer's Report- As of 11/30/201, the general fund included \$1,121,791.01, and total funds were \$1,401,379.42. The Fiscal Officer reported that the Old Fort Bank has enrolled us in a fraud detection service that costs \$50/month. Also, she reported that the Covid-19 funds that the Library received but didn't use will not need to be returned until February 2022. Karen Gerber recently completed a seven hour training on end of year reports.

Anticipated appropriations for 2022 were presented. Karen reviewed these with the assistance of Laurie Hendricks. There is an anticipated increase in wages/salaries for next year. Motion to adopt these anticipated appropriations made by Prunty, seconded by Hanger,

approved unanimously by roll call. Motion to approve the Fiscal Officer's report by Hanger, second by Johnston, approved unanimously.

Old Business- none

New Business- none

Meeting adjourned at 7:26 p.m. by President Sue Norris.