

May 11, 2015 Minutes of Board Meeting
Clyde Public Library

Board Meeting began at 7:01 p.m.

Present: Suzanne Norris, Marie Archer, Thomas F. Dewey, Jr. Scott Prunty, Karen Langley, and Nancy Hanger.

Absent: Frank Weasner

Others present: Beth Leibengood, Director and Laurie Hendricks, Fiscal Officer.

Minutes were reviewed and approved unanimously.

Director's Report.

The Clyde Green Springs Board of Education appointed Thomas F. Dewey, Jr. for another 7 year term. He was sworn in.

Gifts of \$161.25 were received in May. Motion to approve by Hanger and 2nd by Dewey. Approved unanimously.

Beth presented the opinions of Ohio Library Council and the Sandusky County Prosecutor regarding the issue of a religious group (Jehovah's Witnesses) setting up a display rack outside the library and having it manned a few times a month. They are not approaching people, but allowing patrons to approach them. Both opinions advised that it is a lawful activity.

Carpet Update. Marie Archer and Beth Leibengood discussed the proposal Library Design Associates, Inc. made for carpet selection. Different styles are designated for different areas. There are different patterns and durability standards. The Board reviewed the numbers for the purchase of the various carpets. Need to verify the amount of carpet tiles.

Carpet cost complete.	\$80,583	(Using modular carpet tiles)
Deduct – no backing	\$-9,755	
	=====	
	\$70,828	

Labor and Material	\$ 7,285	(Not closing down library)
for moving shelves		
\$500 Contingency fund		(To be returned if not used)
	=====	
	\$78,113	

A motion was made to accept the amended proposal as set forth above by Archer and 2nd by Langley. Unanimous approval.

Upholstery Update. Beth selected the fabric. Upholsterer will be picking up 7 chairs. Couple of designs for fabric.

Main outside entrance door is damaged, and has not been working since April 24. Waiting for Power Door Systems to come and repair it. Had to order parts.

Employee medical insurance renewal date is July 1, 2015. Looks like a 10% increase in premium. Personnel committee to review the matter.

Hoopla is now available through the Library's website. Streaming website.

Library was closed Friday, April 17, for staff development and for staff to attend OLC Northwest Chapter Conference in Toledo. It was a good day. Staff picked up many good ideas for programs. All were excited.

Upcoming Programs at Library:

May 14 – Basics of Beekeeping

May 15 – Friday Night at the Movies – “Into the Woods.”

May 20 – Staying safe online.

May 28 – the Lost Art of Reading Poetry for Pleasure

Fiscal Officer's Report:

The General Fund Balance at the start of May 2015 was \$787,235.61.

Total of all funds on hand was \$1,001,732.39.

Two Transfers were requested from Contingency Fund to Furniture of \$12,000 and \$1,000 to taxes and assessments.

Motion to approve the Fiscal Officer's Request to transfer funds by Hanger. 2nd by Archer. Approved unanimously.

We need to continue our group rating for Worker's Compensation. Moved by Langley and 2nd by Archer. Approved unanimously.

The Board reviewed the Financial Worksheet Budget Plan for 2016 for the General Fund. Dewey moved and Prunty 2nd approving the draft budget to be submitted the County Auditor and a copy to the Clyde-Green Springs School Board.

Roll call vote. Dewey, - Yes, Prunty – Yes, Archer – Yes, Langley –Yes, Hanger- Yes. Norris left the meeting early and did not vote.

No Committee Reports or new business was presented.

Archer moved and Prunty 2nd Motion to approve Fiscal Officer's Report. Unanimous approval.

Meeting adjourned at 7:57 p.m.

Respectfully submitted,

Thomas F. Dewey, Jr., Secretary. .

