

**Clyde Library Board of Trustees Meeting
Monday, December 8, 2014**

The Regular Board Meeting session was called to order at 7:00pm.

Trustees present were: Nancy Hanger, Karen Langley, Suzanne Norris, Scott Prunty, and Frank Weasner.

Others present were: Library Director Beth Leibengood and Fiscal Officer Laurie Hendricks.

Mark T. Reily (Blair Associates Inc. / The Hanover Insurance Group) was welcomed and he gave presentation for a Businessowners Policy Proposal. Questions were entertained.

Minutes of November 10, 2014: Minutes were reviewed. Motion to approve with correction by: Nancy Hanger, second by: Scott Prunty. Motion carried unanimously.

Communications: none

Director's Report:

The Library received \$285.00 in gifts in the month of November. This is the amount to be accepted by the Board of Trustees. Motion to approve by: Nancy Hanger, second by: Scott Prunty. Motion carried unanimously.

Building maintenance & grounds:

- a. HVAC bi-yearly maintenance completed
- b. Parking lot bumpers have been removed
- c. Carpet project update – Beth is having Library Design come in – they are a professional company who specialize in library carpeting needs. She will also look at other companies to compare pricing.
- d. Upholstery update – looking into having chairs in rotunda reupholstered or replaced.

Food for Fines: 201 items collected in the first 3 days.

Clevnet cost for 2015: \$21,053.63. 2014 cost: \$20,106.00

Beth asked if the Library should adopt the Clevnet Recommended Standard Circulation Policies. Loan periods, fine rates, allowed renewals, and maximum fines would change. After review motion was made to accept these changes by: Frank Weasner, second by: Karen Langley. Motion carried unanimously.

Programs at the library:

- a. Pruning Fruit Trees – Dec. 9
- b. Pop Bottle Gift Boxes – Dec. 11
- c. The Wayfarers' Musical Performance – Dec. 18
- d. Cookbook Club – Jan. 6

- e. Getting Started...series starting in January
 - i. Knitting or Crocheting
 - ii. Bead Stringing for Jewelry
 - iii. Quilt Piecing with a Sewing Machine
 - iv. In Digital Photography

Fiscal Officer's Report:

Laurie Hendricks reviewed financial information contained in her report that is attached. Report shows balance in General Fund as of December 1, 2014 totals \$713,713.26. Total funds as of December 1, 2014 totals \$919,311.74.

The Board reviewed the Library Annual Appropriation Resolution showing total amounts appropriated from all funds for expenditures in 2015 of \$811,100.00

Nancy Hanger moved the adoption of the following Resolution:

Be it resolved by the Board of Trustees of the Clyde Public Library, Sandusky County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2015, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during the said fiscal year as follows:

General Fund	700,000.00
Thaddeus B Hurd Fund	87,000.00
Sarah A. Suggitt Fund	9,500.00
Silas S. Richards Fund	13,000.00
Whirlpool Reference Fund	1,600.00

Grand Total \$811,100.00

Scott Prunty seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Suzanne Norris - Aye

Frank Weasner - Aye

Nancy Hanger - Aye

Karen Langley - Aye

Scott Prunty - Aye

Resolution adopted December 8, 2014

Laurie reviewed a financial outline for the Library from 2008 – 2019 to give a history & potential outlook showing effect of levy proceeds and large gifts on general fund balance.

Motion was made to accept proposal by Mark T. Reilly for Businessowners Policy Proposal by: Scott Prunty, second by: Karen Langley. Motion carried unanimously.

Motion to approve Fiscal Officer report by: Frank Weasner, second by: Karen Langley. Motion carried unanimously.

Committees: none

The meeting was adjourned at 8:17pm.

Respectfully submitted,

Frank Weasner, Secretary

Suzanne Norris, President