

**Library Board of Trustees Meeting**  
**Monday, September 8, 2014**

The Regular Board Meeting session was called to order at 7:00pm.

**Trustees present were:** Elaine Comer, Nancy Hanger, Karen Langley, Suzanne Norris, Scott Prunty, and Frank Weasner.

**Others present were:** Library Director Beth Leibengood and Fiscal Officer Laurie Hendricks.

**Minutes of August 11, 2014:** Minutes were reviewed. Motion to approve by: Nancy Hanger, second by: Scott Prunty. Motion carried unanimously.

**Communications:** none

The Board welcomed visitors representing the Hayes Presidential Center. They were here to ask for our financial support for the creation of a new website for the presidential center & obituary index. It was decided to table the vote for possible funding until the October meeting.

**Director's Report:**

The Library received \$180.00 in gifts in the month of August. This is the amount to be accepted by the Board of Trustees. Motion to approve by: Nancy Hanger, second by: Frank Weasner. Motion carried unanimously.

**Building maintenance & grounds:**

- a. HVAC has been repaired above circulation desk, and new condenser units have been installed outside.
- b. Two trees have been removed on the west side of the library. The area will be seeded for grass.
- c. Burnt out light bulbs have been replaced throughout the library. Emergency exit signs, sump pumps, and the elevator pit were also inspected.
- d. One toilet was repaired in the public women's restroom.
- e. One bat was removed from the library by an intrepid staffer.

Our Bayside Maintenance Contract is due to be renewed, at a cost of \$1522.85. This is the same price as last year. Motion made to renew contract at said price by: Karen Langley, second by: Scott Prunty. Motion carried unanimously.

The Winesburg Inn caricature portraits, created by Kenn Bower, have been loaned to the Clyde Heritage League / Museum until December 2014.

Update on search for new trustee: No applications were received by the deadline. Beth asked if we should advertise again? Note: residence requirement in ORC 3375.15. It was decided to ask people we know if interested in applying.

Beth's computer needs replaced. The Computer Man quoted a price of \$527.00 for a Windows 7 Professional system with 4 GB of RAM (recommended by Clevenet). Motion to approve purchase by: Frank Weasner, second by: Nancy Hanger. Motion carried unanimously.

Due to Chromebook use by Clyde students (which require a w-fi connections) and the passage of the new levy (which will begin to be collected in 2015), Beth asked if we should revisit the hours the library is open ? Should we consider staying open until 8:30pm Monday through Thursday ? Motion to change hours to 8:30, Monday through Thursday, beginning October 1, 2014 by Frank Weasner, second by: Karen Langley. Motion carried unanimously.

Due to changes in staffing levels, the library needs to hire a new part-time staff member to work approximately two nights per week and the Saturday rotation schedule. Motion to approve hiring new employee by: Nancy Hanger, second by: Scott Prunty. Motion carried unanimously.

**Programs at the library:**

- a. Recap of 2014 Kids' Summer Reading program
- b. Barbara Jeanne Fisher, local author – Sept. 25
- c. SPLAT has moved to Thursdays
- d. Michael Karpovage, Freemason thriller mystery writer – October 15

**Fiscal Officer's Report:**

Laurie Hendricks reviewed financial information contained in her report that is attached. Report shows balance in General Fund as of September 1, 2014 totals \$728,080.65 Total funds as of September 1, 2014 totals \$934,675.82.

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor"

Amount to be derived from Levies outside 10M limitation: \$269,024.00 at 1.5 mills.

Motion to approve <sup>Auditor's estimate</sup> transfer by: Karen Langley, second by: Scott Prunty. Roll call vote: Nancy Hanger – aye, Karen Langley – aye, Suzanne Norris – aye, Scott Prunty – aye, Frank Weasner – aye. Motion passed unanimously.

Motion to approve Fiscal Officer report by: Frank Weasner, second by: Scott Prunty. Motion carried unanimously.

The meeting was adjourned at 8:03.

**Respectfully submitted,**

Frank Weasner, Secretary

Suzanne Norris, President