

CLYDE PUBLIC LIBRARY BOARD MEETING  
October 16, 2023

Meeting convened at 7:00 p.m. by President Sue Norris

**Present:** George Johnston, Scott Prunty, Steve Kaple, Sue Norris, Nancy Hanger

**Others Present:** Rachel Henck-Betley, Director, Karen Gerber, Fiscal Officer

**Absent:** Marie Archer, Karen Langley

**Minutes:** Motion to approve 9/18/23 minutes made by Kaple, seconded by Hanger. Motion carried unanimously.

**Correspondence:** None

**Gifts:** \$62.30 to be accepted. \$50 if this was the prize given to the Library for their recent parade float. Motion to accept by Johnston, seconded by Kaple, carried unanimously.

**Director's Report:** *Buildings and Grounds*- Nothing new to report at this time.

*Stephenson Grant*- A request was sent to the Foundation to fund new meeting room chairs.

*Friends of the Library*- The Friends donated proceeds from the recent Book Sale to purchase a \$1000 Cricut Maker and also 3 heavy duty tables as replacements in the Whirlpool Room. The next Book Sale is March 21-23.

*Programs at the Library*- ORBS: Local ghost hunters- Oct. 23 7:00 pm

Make and Take: Spooky Fun Busy Bags- Oct. 24 7:00 pm

Beyond the Veil: A Tea with Mary Lincoln and Lucretia Garfield- Oct. 28 7:00 pm

Library Trick or Treat Oct. 31 all day

"Unnatural Ohio" Author talk and book signing Nov. 2- 6:30 pm

Charcuterie Creations- Nov. 9 6:30 pm

The Library will be closed on Saturday, Nov. 11 for Veterans Day.

Motion to accept Director's Report made by Kaple, seconded by Johnston, carried unanimously.

**Fiscal Officer's Report:** As of 9/30/23, the General Fund held \$1,291,717.89, all Total Funds held were \$1,567,819.16.

The Fiscal Officer presented the 2024 Budget. A motion was made to approve this budget as presented. Motion by Prunty, second by Johnston, roll call voice vote made with all present Trustees approving.

The Fiscal Officer transferred \$1500 from the Contingency fund to the General fund to cover telephone services provided by Frontier Communications.

Motion made to accept the Fiscal Officer's report, made by Prunty, seconded by Kaple, carried unanimously.

**Old Business-** The Library does continue to offer Covid tests to the public and will continue to do so, as long as they are available.

The Library will have a float in the upcoming Halloween parade, as previously discussed.

The position of Adult Services Director has been posted on several Library listservers, and social media sites. The Director expressed an interest in having a committee to help with the selection and hiring process, and Board members will be available to her.

**New Business-** The Personnel committee will meet for an annual review of compensation, after the upcoming election, and before the next monthly meeting.

The Director reported that she plans to be using parental leave, probably for January/February 2024. Plans are being made to cover her responsibilities in advance as much as possible, and the Director is setting up staff to cover when she is out.

President Sue Norris submitted her resignation, from that Office but not the Board, effective immediately, due to personal reasons. The Board reluctantly accepted the resignation, with thanks for her service.

Kaple nominated Prunty for the office of President, seconded by Hanger. Prunty accepted the nomination, and the motion was carried unanimously.

The Fiscal Officer was instructed to meet with our banking partners to make appropriate changes to signatories on our accounts. They will remove previous Director Leibengood, add new Director Henck- Bentley, remove President Norris and add Prunty, keep unchanged Vice-President Johnston and Fiscal Officer Gerber.

Motion made to adjourn by Kaple, second by Kaple, carried unanimously.  
Meeting adjourned at 7:43 pm.